

**MINUTES OF SENATE
ALGOMA UNIVERSITY
First Regular Meeting of 2013-2014
June 7, 2013**

Humanities Division

N. Boyle, W. Johnston, T. O'Flanagan, A. Pinheiro, C. Ross
(regrets: L. Burnett, A. Ridout, H. Webkamigad; absent: R. Isard, W. Newbigging, R. Rutherfordale; on leave: A. Bondar)

Social Sciences

G. Broad, C. Denomme, J. Clarke, K. DeLuca, D. Galotta, S. Gruner, D. Jackson, K. Kadiyala, P. Matthews, N. Shaw
(regrets: N. Cruickshank, A. Vaillancourt, D. Woodman; absent: R. Cameron)

Sciences

P. Antunes, D. Brodbeck, N. Cameron, P. Dupuis, Y. Feng, J. Foote, M. Garcia-Ruiz, E. James, I. Imre (Speaker), I. Molina, C. Reed-Elder, G. Townsend
(regrets: W. Osei, S. Xu, C. Zhang)

Other Members

L. Connor, K. Hernden, S. Kitts, M. Lajoie, D. Marasco (Secretary), R. Myers, B. Peltsch, A. Perlini, J. Reid, D. Schantz, N. Stratton, L. Wurdemann
(absent: E. Benton-Benai, F. Khan, R. Linklater)

Guests

T. Fabiano, H. Hornstein, J. Mahar, M. Rossetto, J. Syrette

Speaker called the meeting of Senate to order at 1:04 pm.

13.06.01 APPROVAL OF THE AGENDA

Moved (Brodbeck/Molina): that the agenda for the June 2013 meeting of Senate be approved.

Motion carried.

13.06.02 APPROVAL OF THE MINUTES from the meeting of May 3, 2013

Moved (Brodbeck/Dupuis): that Senate approve the minutes from the meeting of May 3, 2013.

Motion carried.

13.06.03 BUSINESS ARISING (for action or information)
13.06.03.01 Senate Executive – senate membership

Moved (Brodbeck/Galotta): that Senate approve the Senate membership for the 2013 senate year as submitted.

Lajoie commented that the part-time sessional representatives were not included.

Marasco confirmed Michael Lajoie/Luci Wurdemann as part-time sessional representatives and commented that the senate package was circulated prior to receiving final notice.

Motion carried

13.06.03.02 Senate Executive – Senate committee membership

Moved (Johnston/Reed-Elder): that Senate approve the Senate Committee membership for the 2013 senate year as submitted.

Motion carried.

13.06.03.03 Senate Executive – Deputy Speaker

The Speaker informed the Senate there were two nominations submitted in advance. After a ballot vote, Professor Dave Galotta was pronounced as the Deputy Speaker for the 2013 senate year.

13.06.03.04 Senate Executive – Board Rep from Senate

The Speaker informed the Senate there were two nominations submitted in advance. After a ballot vote, Dr. Warren Johnston was pronounced as Board Representative from Senate.

13.06.03.05 Senate Executive – Senate /Board Liaison Committee

The Speaker informed the Senate there were three nominations submitted in advance. After a ballot vote, Dr. Dave Brodbeck and Dr. Nicola Shaw were pronounced as members of the Senate/Board Liaison Committee for the 2013 senate year.

13.06.03.06 Senate Executive – Ad-hoc committee to review Senate By-Laws

The Speaker stated that the Ad-hoc committee to review Senate By-laws requires a member from each division and that no names have been put forward.

It was noted that Professor Luci Wurdemann was acclaimed as the 'other member' from Senate.

Moved (Broad/Brodbeck): that the voting ballots be destroyed.

Motion carried

13.06.03.07 Academic Regulations & Petitions – revised terms of reference

Moved (Lajoie/Marasco): that Senate approve the following changes to the terms of reference of the Academic and Regulations and Petitions Committee (ARP) as follows:

From:

- a) *The committee shall recommend candidates to Senate for the conferring of degrees, diplomas and certificates;*
- b) *To make exceptional admission decisions including petitions for admission (i.e., lacking admission requirements), re-admission, and substitution of credit;*
- c) *To advise on admission policies and practices of the University;*
- d) *To advise with respect to transferability of credits from other educational institutions.*
- e) *To consider and make recommendations to Senate on such matters as may be referred to it.*

To:

- a) *The committee shall recommend candidates to Senate for the conferring of degrees, diplomas and certificates;*
- b) *To make exceptional admission decisions including petitions for admission (i.e., lacking admission requirements), re-admission;*
- c) ***To make exceptional transcript decisions based on honourable course withdrawals, substitution of credits, late registration, etc;***
- d) *To advise on admission policies and practices of the University;*
- e) *To advise with respect to transferability of credits from other educational institutions.*
- f) *To consider and make recommendations to Senate on such matters as may be referred to it.*

Motion carried.

13.06.04 DECISION ITEMS (for action)

13.06.04.01 Office of the Registrar – Algoma University Spring Graduands 2013

Moved (Johnston/Reed-Elder): that Senate admit to their respective degrees in-course the students as submitted who have completed all the requirements of their respective degrees and that diplomas for the degrees be awarded at Spring Convocation 2013 for the conferring of degrees .

Galotta asked the Registrar to comment on any notable trends with graduates.

Marasco stated that there was an increase of 20 graduates this year as compared to last year, however, not as many as the previous year. He added that the convocation report was circulated to Senate

Motion carried.

13.06.04.02 Office of the Registrar – AU/LU Spring Graduands 2013

Moved (Broad/Lajoie): that Senate admit to their respective degrees in-course the students as submitted who have completed all the requirements of their respective degrees and that diplomas for the degrees be awarded at Spring Convocation 2013 for the conferring of degrees.

The Registrar commented that this would be the last year of Algoma/Laurentian graduates.

Motion carried.

13.06.04.03 Office of the Registrar – certificates

Moved (Marasco/Reed-Elder): that Senate approve the students as submitted who have completed the requirements of their respective certificates and that certificates be awarded at Spring Convocation 2013.

Motion carried.

13.06.04.04 Decanal Review/Search Committee – notion of motion

Moved (/): that Senate approve of the change to the preamble of the Decanal Review/Search Committee as follows:

From:

*Senate shall recommend to the Board a candidate for appointment or reappointment as Academic Dean, normally once every three years. Senate shall select a Decanal Review/Search Committee to assist in this task; the Committee shall be formed not less than **nine** months prior to the conclusion of the serving Dean's term of office. The committee shall consist of:*

- a) One academic staff representative from each Division,
- b) One representative from the sessional faculty,
- c) One staff representative,
- d) One student representative,
- e) The Registrar,
- f) The President (non-voting)

To:

*Senate shall recommend to the Board a candidate for appointment or reappointment as Academic Dean, normally once every three years. Senate shall select a Decanal Review/Search Committee to assist in this task; the Committee shall be formed not less than **twelve** months prior to the conclusion of the serving Dean's term of office. The committee shall consist of:*

- a) One academic staff representative from each Division,
- b) One representative from the sessional faculty,
- c) One staff representative,
- d) One student representative,
- e) The Registrar,
- f) The President (non-voting)

Rationale:

This revision is necessary in order to allow the preamble of the membership to be consistent with the terms of reference of the Decanal Review/Search Committee, specifically, the 'appointment clause'.

'Senate shall recommend to the Board a candidate for appointment or reappointment as Academic Dean, normally once every three years. Senate shall select a Decanal Review/Search Committee to assist in this task; the Committee shall be formed not less than twelve months prior to the conclusion of the serving Dean's term of office.'

13.06.04.05 Appeals Committee – revised policy (A8)

Moved (DeLuca/Shaw): that Senate approve the revised Academic Appeals Policy as submitted.

Galotta asked for someone from the Appeals Committee to highlight the changes to the current policy.

DeLuca commented that the policy has not been updated since 2008. There are no significant changes made to procedures – the revised terms of reference clarifies the policy in an effort to align it with other university policies.

Ross commented that the procedures for academic appeal is onerous for the students.

Motion carried. (one abstention)

13.06.05 INFORMATION ITEMS (reports of committees)

13.06.05.01 APC Report

Written report submitted.

13.06.05.02 Senate Adjuncts

The Speaker reminded Senate of the policy to appoint and reappoint Senate Adjunct Professors.

13.06.05.03 Office of the Registrar – Convocation Report

The Registrar provided Senate with a convocation report.

13.06.05.04 Academic Planning and Priorities Committee

Schantz provided verbal report. He indicated the committee is continuing to meet over the summer and making updates to the academic plan.

Ross asked Schantz to speak to the removal of Italian and Spanish in the service category.

Marasco stated that in the Status of Academic Programs chart, Academic Planning is identifying disciplines that service degree programs currently being offered.

13.06.06.06 STANDING REPORTS

13.06.06.01 Board of Governors Representative

13.06.06.02 Dean

The Dean provided Senate with a written report.

13.06.06.03 VPAR

The VPAR provided an oral report.

13.06.06.04 President

The President provided oral report.

The President spoke to the issue of student retention. He commented that beginning this fall 2013, we could expect up to 300 new domestic students. A major struggle for the institution is to retain students. Retention rates are low compared to other institutions. He indicated that an email would be circulated with respect to a new faculty role – looking for someone who is interested in taking on the role of participating in retention initiatives and engaging in research – this would mean course reduction for the faculty member.

He added that the purpose of the faculty role would be to understand students and the needs that they present both academic and non-academic. The advantage is that we will have the support of faculty who have the knowledge of our student base in an effort to analyze problems and react in a pro-active manner.

13.06.07 DISCUSSION AND QUESTION PERIOD

None.

13.06.08 OTHER BUSINESS /NEW BUSINESS

The Speaker thanked Drs. Paul Dupuis and Michael DiSanto for serving as Speaker of Senate during the past year.

13.06.08 ADJOURNMENT

Moved (Brodbeck/Lajoie): that Senate adjourn.

Motion carried. (Senate adjourned at 1:50pm)