

**MINUTES OF SENATE
ALGOMA UNIVERSITY
Seventh Regular Meeting of 2015-2016
March 4, 2016**

Humanities Division

M. DiSanto (Speaker), T. O'Flanagan, A. Pinheiro, A. Ridout, C. Ross, R. Rutherford, E. Turgeon
(absent: R. Gaywish)

Social Sciences

G. Broad, R. Cameron, D. Galotta, J. Hermida, V. Jimenez-Estrada, H. Luitel, T. Tchir, D. Woodman
(regrets: C. Denomme)

Sciences

L. Bloomfield, G. Davies, P. Dupuis, J. Foote, M. Garcia-Ruiz, I. Imre, I. Molina, C. Zhang
(regrets: W. Osei)

Other Members

C. Chamberlin, P. Dingle, R. Isard, M. Lajoie, D. Marasco (Secretary), R. McCutcheon, K. Politano, R. Scott
(absent: D. Boissoneau, A. Cassar, M. Case, R. Commanda, C. Langille, K. Snape)

Guests

N. Boyle, J. Clarke, M. Graydon, D. Helwig, K. Hernden, C. Hiller, H. Hornstein, W. Johnston, G. Mahar, C. Reed-Elder, Z. Tursunova

The Speaker called the meeting of Senate to order at 1:03pm. He added that there two changes to the agenda including the addition of a Curriculum Committee motion to 16.03.04.01, and that under DISCUSSION AND QUESTION PERIOD, item 16.03.07.01 has been struck.

16.03.01 APPROVAL OF THE AGENDA

Moved (Lajoie/Bloomfield): that the agenda for the February meeting of Senate be approved.

Motion carried.

16.03.02 APPROVAL OF THE MINUTES from the meeting of February 5, 2016

Moved (Lajoie/Galotta): that Senate approve the minutes from the meeting of February 5, 2016.

Motion carried.

16.03.03 BUSINESS ARISING (for action or information)

16.03.03.01 Senate Decorum

The Speaker discussed senate decorum and informed Senators that they must be prepared to speak to the motions, provide rationale and be prepared to answer questions as long as they are relevant to motion.

16.03.03.02 Senate Membership

Moved (Galotta/Jimenez-Estrada): that Senate approve Dr. Jan Clarke as a member of Senate for the remainder of the 2015 senate year replacing Dr. Deborah Woodman representing the Social Science division.

Rationale:

The Algoma University Senate Bylaws requires the following, 3.4(a)

ii) There shall be one (1) Teaching staff senator, represented by AUFA, from each Department of the University recognized by the Senate of the University, who shall be the Department Chair or his/her designate.

Motion carried.

16.03.03.03 Emeriti Policy

Moved (Marasco/McCutcheon): that Senate approve the Professor Emeriti Policy:

Purpose

The purpose of this policy is to outline the terms and process for the nomination and appointment of Associate or Full Professors or Librarians to the status of Emeritus or Emerita.

Scope

This policy applies to faculty and librarians at Algoma University. The Tenure and Promotions Committee will review nominations on an annual basis.

Policy

I. Eligibility

1. The title may be offered to such professors or librarians as have served the University with great distinction. Distinguished service shall consist of teaching performance recognized by colleagues and students to be of exceptional merit, extensive research and publication of unusually high quality, contribution to the administration and development of the University of a creative kind, or a combination of some or all of these.
2. The title may be offered to those who retire from full-time academic life in good standing while holding the rank of Associate Professor/Librarian or Full Professor/ Librarian at Algoma University, provided that they have served the University in a full-time academic capacity for a period of not less than ten years.
3. These titles may be awarded in accordance with this Policy to faculty members and librarians who do not satisfy the years of service criterion in the previous paragraph but whose performance was exceptionally distinguished.

II. Privileges

1. The honour is the most important aspect of these appointments and the title does not imply that any allocation of University resources will be made.
2. The appointment will be equivalent to the rank at retirement (Professor Emeritus, Associate Professor Emeritus) for life and as such shall carry with it no remuneration or voting rights.
3. The privileges of the title include being:
 - a. recognized by the University on certain special occasions,
 - b. listed in the University Calendar,
 - c. granted full faculty library borrowing privileges,
 - d. entitled to use the University as a mailing address for scholarly purposes,
 - e. eligible for administrative support in applying for external research grants, and
 - f. eligible for internal research grants where appropriate.
4. Access to additional support services – office space, laboratory space, secretarial assistance – are not automatic privileges although they may be granted on a low priority basis. If granted, such privileges shall be reviewed at least annually.
5. Title holders are expected to continue to contribute to the University in ways, which may include but are not limited to:
 - a. Campus leadership,
 - b. Ambassadorship for the institution,
 - c. Scholarship and research.
6. The title can be revoked by resolution of the Senate for actions unbecoming a representative of the University holding this honorific title.

III. Procedures

Nominations must be made to the Chair of the Tenure and Promotions Committee no later than three months prior to the honour being granted. The recommendations of the committee will be presented to Senate and the Board for final approval. Nominations must:

1. be in writing;
2. be accompanied by a current curriculum vitae;
3. include the reasons for the nomination along with supporting material demonstrating the candidate's contributions to the University; and,
4. be supported by at least two full-time tenured faculty with at least one from the department in which the appointment is made.

Motion carried. (one absention for the record, Clarke)

16.03.04 DECISION ITEMS (for action) 16.03.04.01 Curriculum Committee

- ***Moved (Davies/Lajoie): that Senate approve the following program revision as submitted by the Department of Computer Science & Mathematics:***

Bachelor of Computer Science (general – BCOSC3)

From:
First-year Requirements

COSC 1046/1047
MATH 1056/1057
18 elective credits

To:
First-year Requirements

COSC 1046/1047
MATH 1056
3 credits COSC electives
18 elective credits

Rationale:

The Linear Algebra course MATH 1057 was not traditionally a requirement in the computer science programs at Algoma. It was added to the requirements when we began developing Specializations starting with the Computer Game Technology specialization. This was in response to losing the delivery of the Master's Program from Abertay University that was delivered on campus.

The main reason for adding this course was to ensure the students would have the required skills for the Graphics I and II courses that are part of the CGT specialization. When we developed the BCOSC program we failed to design a General degree form. That caused our accelerated second degree students to continue to take either the three-year BA in Computer Science or the B.Sc. program. The problem with the B.A. program is that it didn't allow the students to take enough computer Science courses to develop the required skill levels. Many of them didn't come from Science backgrounds, and the Math requirements for the students who didn't have the background found it very difficult to get the BSC without taking at least an extra semester.

The BCOSC program is oriented towards the development of applied skills in specific areas as well as good overall computer science ability. When we created the BCOSC general program especially for the students who are looking for employment in the industry other than graduate school we neglected to remove the MATH 1057 requirement. Now we have a mismatch between our advertising of the requirements and the actual requirements.

The department feels that removing this course as requirement for the general degree will not have a negative effect on student outcomes, but will have a positive effect on recruiting. This should be especially true for the College to University transfers.

Motion carried.

- ***Moved (Ridout/Turgeon): that Senate approve the following program revisions as submitted by the Department of English:***

Minor in English

From:

A minor in English is available to students who are qualifying for a degree program. In all cases, students will be expected to respect all course prerequisite requirements.

The minor in English consists of the following: 24 credits in ENGL, not ENGL 1101, 1501/1502, 1561, 1906/1907.

To:

A minor in English is available to students who are qualifying for a degree program. In all cases, students will be expected to respect all course prerequisite requirements.

The minor in English consists of the following: 24 credits in ENGL, not ENGL 1101, 1501/1502, 1561, 1801/1802, 1906/1907, 2056.

Bachelor of Arts (Single Major – Honours)

From:

ENGL 1006/1007*
12 credits from ENGL Group 1
6 credits from ENGL Group 2
ENGL 4606/4607
6 additional credits of ENGL 4000 series
18 elective credits in ENGL, upper year

*minimum 60% required

To:

ENGL 1006/1007*
12 credits from ENGL Group 1

6 credits from ENGL Group 2
ENGL 4006
9 additional credits of ENGL 4000 series
18 elective credits in ENGL, upper year

*minimum 60% required

Rationale:

At the December 2015 meeting of Senate, a number of new English courses were approved. These new course need to be fitted into the English degree requirements and assigned to the two Groups from which students need to take a certain number of credits to ensure comprehensive coverage of the field. The requirements at the fourth year level of the BA single major (honours) also need to be adapted to the account for the compression of ENGL 4606/4607 into a single course, ENGL 4006. The program requirements published in the academic calendar for the BA (general) single major, BA (general) combined major, BA (honours) combined major, and the Honours Diploma in English remain exactly as described.

ENGL 1801/1802 and ENGL 2056 are added as courses excluded from the minor in English as these are writing, not literature, courses.

The course content of ENGL 4607 has been integrated into ENGL 4006 as a single condensed course to cover the history of literary criticism. Three credits required at the fourth year level are substituted to replace ENGL 4607.

Several courses will be banked this year as part of the condensation of the English program. Those course can be removed from the groups in a few years' time, once students who have completed them have graduated. This will simplify the audit sheet for students.

Motion carried.

- ***Moved (Ridout/Marasco): that Senate approve the following course additions to Groups 1 and 2 as submitted by the Department of English:***

Group 1

ENGL 3996 John Milton and the English Revolution

Group 2

ENGL 2026 Where is Here? Canadian Literature

ENGL 2356 Contesting Modernity - Joseph Conrad and Friedrich Nietzsche

ENGL 2396 The Novel - The Bright Book of Life

ENGL 2496 Tracing the Trade Triangle: Stories of the African Diaspora

ENGL 3896 Children of Violence: Contemporary Literature

Motion carried.

- ***Moved (Broad/Jimenez-Estrada): that Senate approve SOCI 1016 Understanding Society I: Principles and Processes and SOCI 1017 Understanding Society II: Institutions and Issues as course additions to the 2016 fall/winter terms to be offered at Timmins.***

Motion carried.

➤ **Moved (Galotta/Luitel): that Senate approve the following courses additions at the Brampton extension during the 2016 academic year:**

- 16SP ADMN 1016 Introduction to Canadian Business
- 16SP ADMN 1126 Introductory Financial Accounting I
- 16SP ADMN 1306 Commercial Law
- 16SF ECON 1006 Introduction to Microeconomics
- 16SS ECON 1007 Introduction to Macroeconomics
- 16F ADMN 1127 Introductory Financial Accounting II
- 16F ADMN 1206 Management Skills and Secondary Research Methods
- 16F ADMN 1207 Quantitative Management Decision-Making

Motion carried.

16.03.04.02 ARP – Mature Student Policy for Admission

Moved (Marasco/Bloomfield): that Senate approve the following policy change for mature student admission to Algoma University.

From:

MATURE APPLICANTS

In order to qualify for consideration under this applicant category, applicants must be 21 years of age by December 31st of the year of admission and must have been away from formal studies for at least 1 year immediately *prior* to beginning university studies. Only Canadian citizens and permanent residents are considered for admission as mature students.

The university will consider those whose previous school performance and/or recent work record suggest a strong possibility of academic success. Mature-student applicants will be required to provide letters of reference and a resume, as well as a brief written statement of academic goals. Final determination of a mature student's eligibility for admission is at the discretion of the Assistant Registrar, Admissions and/or University Registrar, including conditional admission.

Mature students admitted to an appropriate program may be required by the University Registrar to complete specific course(s) in the first 30 credits of study.

To:

MATURE APPLICANTS

Applicants who, according to the Office of the Registrar, do not qualify for undergraduate admission as a regularly qualified applicant may be considered for admission as a mature student if they meet the following conditions:

- Must be 20 years of age during the year they wish to enrol;
- Have been away from formal studies (secondary, community college) for at least one year immediately prior to beginning university studies;
- Must submit an admissions profile including letter(s) of reference, resume, and a brief written statement of academic goals demonstrating potential for success through academic, professional or volunteer activities and other accomplishments
- Are a Canadian citizen or permanent resident

Depending on the intended program of study, applicants may be required to meet the minimum program specific preparatory course prerequisites at the Grade 12 U or M level, or equivalent. Mature students admitted to an appropriate program may be required by the University Registrar to complete specific course(s) in the first 30 credits of study.

Rationale:

Mature student status is meant to allow individuals the opportunity to demonstrate academic potential by other than strictly academic means. Students may lack the academic preparation but have acquired several years of life and work experience demonstrating their potential to be successful a university-level study. The post-secondary education system has changed over the years due to increasing demands of employers, growing competition in the workforce and shifting expectations of students. Mature students add to the diversity of the student population and contribute different narratives in classroom discussion. The policy change may increase

participation of mature students and provide an opportunity for them to benefit from higher education. The policy change also supports the needs of a non-traditional student population – creating a supportive learning environment.

Motion carried.

16.03.04.03 Office of the Registrar – registrarial date/deadlines May 2017 – Sept 2018

Moved (Bloomfield/Lajoie): that Senate approve the registrarial dates and deadlines from May 2017 to September 2018 as submitted.

2017

May 1	Spring session classes begin including 2017SF and 2017SP courses
May 3	All final grades from the 2016FW and 2017W terms must be submitted electronically to the Office of the Registrar by this date.
May 5	Algoma University Senate meeting
May 9	No registrations or course changes permitted for 2017SF and 2017SP courses after this date. Students withdrawing from 2017SF and 2017SP courses after this date will receive a 'W' on their academic record.
May 19	Last day to withdraw from 2017SF courses without academic penalty. Students withdrawing from 2017SF courses after this date will receive an 'F' grade on their academic record.
May 22	Victoria Day; Algoma University is closed.
June 2	Algoma University Senate meeting
June 9	Last day of classes for 2017SF term courses; 2017SP courses recess.
June 10	Algoma University Spring Convocation 2017
June 12 – 13	Final examination period for 2017SF term courses
June 14	Spring second term courses begin (2017SS); 2017SP courses resume
June 16	Last day to withdraw from 2017SP courses without academic penalty; students withdrawing from 2017SP courses after this date will receive an 'F' on their academic record.
June 20	No registrations or course changes permitted for 2017SS courses after this date. Students withdrawing from 2017SS courses after this date will receive a 'W' on their academic record.
June 21	All final grades from the 2017SF term must be submitted electronically to the Office of the Registrar by this date.
July 3	Canada Day statutory holiday; Algoma University is closed
July 6	Last day to withdraw from 2017SS courses without academic penalty. Students withdrawing from 2017SS courses after this date will receive an 'F' on their academic record.
July 14	Last date for returning students to register for fall/winter 2017 term courses (2017F, 2017FW) without penalty; late fee applies after this date.
July 17	Late registration begins for returning students for fall/winter 2017 courses.
July 21	Last day of classes for 2017SP courses at Brampton.
July 24 – Aug 2	Final examination period for 2017SP courses at Brampton.
July 25	Last day of classes for 2016SS and 2016SP courses (main campus)
July 26 – 29	Final examination period for 2017SS and 2017SP courses (main campus).
Aug 7	Civic Holiday; Algoma University is closed
Aug 8	All final grades from the 2017SS and 2017SP terms must be submitted electronically to the Office of the Registrar by this date (main campus)
Aug 10	All final grades from the 2017SS and 2017SP terms must be submitted electronically to the Office of the Registrar by this date (Brampton)
Aug 18	Applications for fall graduation 2016 must be submitted by this date.

Sept. 4	Labour Day; Algoma University is closed
Sept. 4 – 9	Welcome Week
Sept. 5	Fall 2017 classes begin including 2017FW and 2017F courses.
Sept. 8	Algoma University Senate meeting
Sept. 15	No registrations or course changes permitted for 2017F and 2017FW courses after this date. Students withdrawing from first term and full term courses after this date will receive a 'W' on their academic record.
Oct. 6	Algoma University Senate meeting
Oct. 9	Thanksgiving Day; Algoma University is closed
Oct. 9 – 13	Study Week
Oct. 27	Last day to withdraw from 2017F courses without academic penalty. Students withdrawing from 17F courses after this date will receive an 'F' on their academic record.
Nov. 3	Algoma University Senate meeting
Nov. 10	Last day for current students to register for 2018W courses without penalty; late fee applies after this date.
Nov 13	Late registration for 2018W courses begins
Dec. 1	Algoma University Senate meeting
Dec. 4	Last day of classes for 2017F courses; 2017FW courses recess
Dec. 5	Study day
Dec. 6 – 19	Official final examination period for 2017F courses and mid-term examinations for 2017FW courses.
Dec. 29	All final grades for 2017F courses must be submitted electronically to the Office of the Registrar
<u>2018</u>	
Jan. 8	Winter 2018 courses begin (2018W); 2017FW courses resume
Jan. 12	Algoma University Senate meeting
Jan. 19	No registrations or course changes permitted for 2018W courses after this date. Students withdrawing from 18W courses after this date will receive a 'W' on their academic record. Last day to withdraw from 2017FW courses without academic penalty. Students withdrawing from 2017FW courses after this date will receive an 'F' grade on their academic record.
Jan. 26	Applications for graduation at Spring Convocation 2018 must be submitted by this date.
Feb. 2	Algoma University Senate meeting
Feb. 5	Academic advising for returning students. Registration for 2018 spring session and 2018 fall/winter terms begins.
Feb. 19	Family Day; Algoma University is closed.
Feb. 19 – 23	Study Week
Mar. 2	Algoma University Senate meeting Last day to withdraw from 2018W courses without academic penalty. Students withdrawing from 2018W courses after this date will receive an 'F' grade on their academic record.
Mar. 30	Good Friday; Algoma University is closed
April 2	Easter Monday; Algoma University is closed
April 6	Algoma University Senate meeting Last day for current students to register for 2018 spring session courses without penalty; late fee applies after this date.
April 9	Last day of classes for 2018W and 2017FW courses
April 10	Study Day and make-up day for Friday classes
April 11 – 21	Official examination period for 2018W and 2017FW courses
April 30	Spring session classes begin including 2018SF and 2018SP courses All final grades for 18W, 17FW courses must be submitted electronically to the Office of the Registrar

May 4	Algoma University Senate meeting
May 8	No registrations or course changes permitted for 2018SF and 2018SP courses after this date. Students withdrawing from 18SF and 18SP courses after this date will receive a 'W' on their academic record.
May 18	Last day to withdraw from 2018SF courses without academic penalty. Students withdrawing from 18SF courses after this date will receive an 'F' grade on their academic record.
May 21	Victoria Day; Algoma University is closed
June 1	Algoma University Senate meeting
June 8	Last day of classes for 2018SF courses; 2018SP courses recess
June 9	Algoma University Spring Convocation 2018
June 11 – 12	Official examination period for 2018SF courses
June 13	Spring second term courses begin (2018SS); 2018SP courses resume
June 15	Last day to withdraw from 2018SP courses without academic penalty. Students withdrawing from 18SP courses after this date will receive an 'F' grade on their academic record.
June 19	No registrations or course changes permitted for 2018SS courses after this date. Students withdrawing from 18SS courses after this date to receive a 'W' on their academic record.
June 22	All final grades for 2018SF courses must be submitted electronically to the Office of the Registrar
July 2	Canada Day statutory holiday; Algoma University is closed
July 4	Last day to withdraw from 2018SS courses without academic penalty. Students withdrawing from 18SS courses after this date will receive an 'F' grade on their academic record.
July 13	Last day for current students to register for 2018 fall/winter term courses (2018F, 2019W) without penalty; late fee applies after this date.
July 16	Late registration begins for returning students for fall/winter 2018 term courses
July 24	Last day of classes for 2018SP and 2018SS courses
July 25 – 27	Official examination period for 2018SP and 2018SS courses
Aug. 6	Civic Holiday; Algoma University is closed
Aug. 8	All final grades for 2018SP and 2018SS courses must be submitted electronically to the Office of the Registrar.
Aug. 17	Applications for fall graduation 2018 must be submitted by this date
Sept. 3	Labour Day; Algoma University is closed
Sept. 3 – 8	Welcome Week
Sept. 4	Fall 2018 classes begin including 2018FW and 2018F courses.
Sept. 7	Algoma University Senate meeting
Sept. 14	No registrations or course changes permitted for 2018F and 2018FW courses after this date. Students withdrawing from first term and full term courses after this date will receive a 'W' on their academic record.

Motion carried.

16.03.04.04 Policy on Collections Development

Moved (Isard/Scott): that Senate approve the Policy on Collections Development as submitted.

Motion carried.

16.03.05 INFORMATION ITEMS (reports of committees)

None

16.03.06 STANDING REPORTS

16.03.06.01 Board of Governors Representative

Johnston submitted a written report.

16.03.06.02 Dean

The Dean submitted a written report.

16.03.06.03 President

The President submitted a written report.

16.03.07 DISCUSSION AND QUESTION PERIOD

Moved (Lajoie/Dupuis): that Senate move in camera.

Motion carried.

Moved (Lajoie/Jimenez-Estrada): that Senate move out of camera.

Motion carried.

16.03.08 OTHER BUSINESS/NEW BUSINESS

None.

16.03.09 ANNOUNCEMENTS

A tribute to Dr. Alanna Bondar will take place immediately after Senate in the Speak Easy followed by Staff/Faculty Appreciation event.

Algoma U to host 11th Annual POW WOW, March 5 – 6th at the George Leach Centre.

Algoma U to host 10th Annual Northern Ontario Business Case Competition. The event will take place March 31, 2016 at Algoma's Water Tower Inn.

CESD students will be presenting their fourth year papers on Friday, April 1st.

Thesis presentations for Computer Science students will take place Friday/Saturday, April 1/2.

Thesis Presentations for History students will take place Thursday, March 24 at 7:00pm in the Shingwauk Auditorium.

R. Cameron announced that Algoma University has received a five year recognition letter for the operations of the Bachelor of Social Work program.

She also announced that five Bachelor of Social Work students have been accepted to present at various conferences.

16.03.10 ADJOURNMENT

Moved (Dupuis/Scott) that Senate adjourn.

Motion carried. (Senate adjourned at 1:40pm)