

STUDENT INFORMATION		
Name	GENERAL LETTER OF PERMISSION (LOP) REGULATIONS: <ul style="list-style-type: none"> • Application fee: \$ 40 per course • Allow a minimum of 10 working days to process • Application will not be processed without payment. <i>Regulations pertaining to an application for a Letter of Permission information is available online at:</i> https://www.algomau.ca/academics/home-of-the-registrar	
Street		
City		Postal Code
Province		Telephone
Student Number		
Email	Accumulated/Earned University Credits to date (TRANSFER CREDITS EXCLUDED):	
Degree or certificates sought:	Majors:	Overall Average:

HOST INSTITUTION INFORMATION		
Host Institution:		
Institution Address 1:	Address 2:	
Is this a correspondence or distance education course? <input type="checkbox"/> Yes <input type="checkbox"/> No	Postal Code	Province/Country

COURSE INFORMATION			
A photocopy of the course descriptions must accompany this application.			
Host Institution Course Number	Host Institution Course Title	Credit Value	Algoma Course Equivalent
<i>If you require examination proctoring services for your exam please contact the Office of the Registrar. Fee is \$70 per exam.</i>			

Spring Term
 Fall Term
 Winter Term

REASON FOR REQUESTING LOP

Approved by Registrar
 Denied by Registrar

I have read the Regulations pertaining to the issuing of a Letter of Permission as outlined on the second page of this application.

Signature: _____ Date: _____

PAYMENT INFORMATION	
Method of Payment	<input type="checkbox"/> Cash <input type="checkbox"/> Cheque <input type="checkbox"/> Debit Card <input type="checkbox"/> Credit Card
Credit Card No.	
Signature of Card Holder	Date (MM/DD/YY):