**Algoma University Award for**

**Excellence in Teaching (PT Faculty)**

The purpose of the Algoma University Award for Excellence in Teaching (PT Faculty) is to acknowledge and celebrate the outstanding efforts made by Algoma part-time faculty in engaging, exciting, inspiring, and motivating students to learn. All part-time faculty who have taught at Algoma University on any of its campuses for at least three years are eligible for consideration for the Award for Excellence in Teaching (PT Faculty).

Faculty members serving on the Teaching & Learning and Technical Support Committee may not be nominators or nominees, and the Committee’s student representatives may not be a nominator or a currentstudent of any nominee (if either is the case, the person in question must not be involved in the decision making). There is no limit to the number of times an individual may be nominated, and re-nominations are welcomed. However, previous recipients of the award are ineligible for re-nomination for five years from the date they received their awards.

The award is given to part-time faculty who excel in two or more of the following activities:

1. **Classroom teaching**, which includes regular classes and lectures, seminars, tutorials and laboratory sessions.

2. **Academic counselling**, which may involve assisting students in selecting courses or choosing programs of study, helping them make career choices, writing letters of recommendation, offering information and advice on professional programs and graduate schools, and so on.

3. **Producing educational materials** such as textbooks, instructional packages, laboratory manuals, software, study guides, slides, films and handouts.

4. **Developing innovative teaching and assessment methods**, such as involving students in research or creative work, or providing students with opportunities for experiential learning, fieldwork, or learning through community service.

5. **Participating in teaching development activities** like teaching-related committees, or workshops or seminars designed to improve or enhance teaching skills and strategies.

In short, the winner of an Award for Excellence in Teaching epitomizes the very best in university teaching, and is someone recognized and respected by students and peers for his/her in-depth knowledge of and passion for his/her discipline; outstanding commitment to students over and above the norm, inside and outside the classroom; influential leadership in teaching & learning initiatives, and reflective, innovative approach to teaching.

Nominations are invited from any member of the University community--including faculty, staff, alumni and students, whose nominations are especially welcome. Students making a nomination must have been registered in a course taught by the professor being nominated during the previous twelve months. All nominations must be submitted in the form of a letter signed by one or more nominators that details why the nominee deserves the award. This nomination letter should contain persuasive, detailed, concrete examples of the nominee's qualifications for the award.

The nominator(s) should check with the nominee to ensure that she/he fulfills the eligibility criteria, accepts the nomination, and is willing to take part in assembling supporting material should he/she be short-listed for this award, material that might include

* A teaching dossier;
* A list of courses taught;
* A list of courses created;
* Examples of positive student statements indicating teaching success; and
* Anything else the nominee deems relevant with respect to the nomination.

Recipients of Algoma’s Awards for Excellence in Teaching are selected by members of the Senate Teaching & Learning and Technical Support Committee—or by a Teaching Award Sub-committee that includes, in addition to the student members of the Senate Teaching & Learning and Technical Support Committee and one or more other members of that committee, up to three previous recipients of an Award for Excellence in Teaching.

Nominations must be submitted to the Associate Academic Dean, Faculty Affairs, no later than **4:30 pm on the first Friday in April**. Please use as the subject line of your e-mail "Teaching Award Nomination (PT Faculty)." Questions of clarification may be directed to the Associate Academic Dean, Faculty Affairs, at linda.burnett@algomau.ca.

**The Award**  
The Algoma University Award for Excellence in Teaching (PT Faculty) was established in 2019 and is made annually at June Convocation. Two recipients will be so honored each year, one a part-time faculty member. The award consists of a framed certificate and the addition of the name of the recipient to the Excellence in Teaching plaque that will be prominently displayed at the University. Normally, the name of the award recipient will be announced by May 15th.