

Graduate Certificate in HUMAN RESOURCES AND BUSINESS MANAGEMENT

The four semester (16 -month) Graduate Certificate Human Resources and Business Management prepares students for a career as a Human Resources professional with basic business knowledge to enter or re-enter the workforce quickly. It is suitable for students who already hold another degree but want to acquire skills in business management and HR to complement their work experience and previous education.

Students may complete the Graduate Certificate in Human Resources and Business Management on either a full-time or part-time basis by completing the following courses:

YEAR 1 – SEMESTER ONE

ADMN 1016	Introduction to Canadian Business
ADMN 1126	Introductory Financial Accounting I
ADMN 1206	Management Skills and Secondary Research Methods
ADMN 2406	Social & Ethical Issues in Business
ECON 1006	Introduction to Microeconomics

YEAR 1 – SEMESTER TWO

ADMN 1207	Quantitative Management Decision-Making
ADMN 1306	Commercial Law
ADMN 2017	Managing the Not-For-Profit Organization
ADMN 2556	Finance and Accounting for Non-business Majors
ECON 1007	Introduction to Macroeconomics

YEAR 2 – SEMESTER THREE

ADMN 2906	Occupational Health & Safety Management
ADMN 3126	Marketing Concepts
ADMN 3136	Organizational Behaviour
ADMN 3216	Recruitment and Selection
ADMN 4896	Current Topics I

YEAR 2 – SEMESTER FOUR

ADMN 2916	Compensation
ADMN 2926	Training and Development
ADMN 3137	Management of Human Resources
ADMN 3206	Human Resource Planning
ADMN 4976	Industrial and Labor Relations in Canada



CHRP/CHRL DESIGNATION:

Qualified students can pursue their CHRP and/or CHRL designation upon successful completion of HR courses. Students should refer to www.hrpa.ca for more information.

All courses taken as part of the Graduate Certificate in Human Resource and Business Management may be applied toward a Bachelor of Business Administration degree should the student meet the entrance requirements.

ADMISSION REQUIREMENTS:

Students who have successfully completed an undergraduate degree/diploma, Graduate Certificate with a 65% average or equivalent are eligible to enroll in this program.

Start classes in September, January, or May. There are **limited spots** available in the Graduate Certificate Human Resources and Business Management at our Brampton campus.

Students may apply for admission at algomau.ca/apply or email info@algomau.ca for further information.



If you have any questions please email admissions@algomau.ca

Algoma
UNIVERSITY

SCHOOL OF
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