

## **APPENDIX C: THE NOMINATING AND GOVERNANCE COMMITTEE**

### **TERMS OF REFERENCE**

#### **Duties and Responsibilities**

- a) To monitor membership of the Board of Governors and Committees of the Board.
- b) As vacancies occur, solicit from and recommend to the Board of Governors candidates to meet the functional needs of the Board and ensuring that the Board is representative of the communities Algoma University serves.
- c) Review and recommend revisions to the Board Bylaws and policies of the Board of Governors as needed.
- d) Plan and recommend strategies, initiatives and events that promote a healthy Board culture and good governance (i.e. Board retreat).
- e) Monitor attendance of the Board of Governors members at Board and committee meetings.
- f) Evaluate Board effectiveness.

#### **Composition**

- a) Five Board of Governors members, at least three of whom being external members of the Board
- b) One of the External members of the Board will serve as the Chair
- c) The President