



## **HOW TO: SaniTrakr - Algoma U's Active Screening and Tracing Program**

### **Campus Hours:**

#### **Sault Ste. Marie:**

Monday - Thursday: 8:00am - 10:00pm

Friday: 8:00am - 8:00pm

Saturday - Sunday: 1:00pm - 9:00pm

#### **Brampton:**

Monday - Friday 9:00am - 7:00pm *for access to the computer labs only.*

### **Check-in Locations:**

#### **Sault Ste. Marie:**

**Main building - between U and Z door** - For all employees, students and guests

**Main building - J Door - Physical Plant** - For Physical Plant employees and contractors

**GLC - Main entrance, front desk** - For all employees, visitors and patrons to the GLC

**Coming in January: Convergence Centre (CC) - main doors** - For all employees, students and guests

### **Health Screening:**

WEB URL = <https://saniapp.trakrsuite.com/algomau/login>

\*it is recommended to bookmark this on your device (cell phone/tablet).

If you do not have a device, you can use the tablet provided at the Screening Kiosk in the main building, GLC, Physical Plant (J Door) and the CC building (in January).

If you are having trouble logging in, it is recommended to clear your cache.

#### **Enter User ID:**

Employees: [firstname.lastname@algomau.ca](mailto:firstname.lastname@algomau.ca)

Student: Student Number

And click “login”

Algoma  
UNIVERSITY

Please fill in your user id to begin.

User Id \*

Login

Don't have an account yet?

Create a Visitor Account

powered by: saniTrakr

Once logged in you will have questions appear, answer all the questions truthfully and hit 'submit'.

My Health Day Pass

1. Do you have fever or chills? Yes No
2. Difficulty breathing or shortness of breath? Yes No
3. Are you experiencing a cough? Yes No
4. Sore throat, trouble swallowing? Yes No
5. Runny nose/stuffy nose or nasal congestion? Yes No
6. Decrease or loss of smell or taste? Yes No
7. Nausea, vomiting, diarrhea, abdominal pain? Yes No
8. Are you not feeling well, extreme tiredness, sore muscles? Yes No
9. Have you travelled outside of Canada in the past 14 days? Yes No
10. Have you had close contact with a confirmed or probable case of COVID-19? Yes No

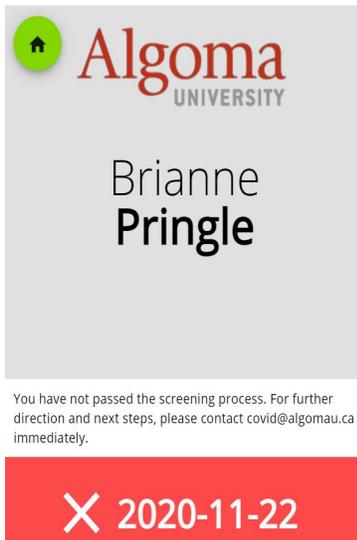
Cancel Submit

If you answer all the questions correctly you will get the following screen:



**You must display this screen upon any check-point on campus. You will remain logged in throughout the day, so you don't need to re-enter your credentials.**

If you answer incorrectly you will get the following screen:



Brianne Pringle will be notified of the failed screening. **Please do not come to campus.**

**Employees:** Notify your management officer immediately.

**Students:** Do not come to campus. You will be followed up with by a member of the Student Experience Team.

After conversation with Brianne and your management officer/Student Experience, you may be able to access campus (i.e. could have hit the wrong key, could be an existing condition etc).

If you are feeling unwell, and have COVID related symptoms, you should contact your doctor or your local public health for directions, if they advise you to get tested, you will not be able to come back to campus without a negative test and when you are 24 hours symptom free. If they advise you not to get tested, you will not be able to come back to campus until you are 24 hours symptom free.

**Contact Tracing:**

You will be required to scan the QR code on your device to check you in to buildings/or room locations where QR codes exist.

A QR code looks like this:



You simply open your camera app on your phone and hold it over the image. You will then either be automatically directed to the webpage OR you will see a link that you will click on to bring you to the webpage. If you have already completed your health screening, you will simply be checked into that location. If you haven't you will be directed to complete your health screening first.

**DO NOT CONTACT SaniTrakr FOR END USER SUPPORT.** Please email [covid@algomau.ca](mailto:covid@algomau.ca).

Should you have any additional questions, please email [covid@algomau.ca](mailto:covid@algomau.ca)

**Thunderbirds protecting Thunderbirds, Thunderbirds protecting Community**