

Standard Operating Procedure

AU # 0014 Driving on highways/rural roads

Preventions/Precautions:

At all times of the year there are potential risks that are associated with driving, including vehicular malfunction and slippery driving conditions. Only licensed and insured drivers can operate a vehicle under University Research Activities. Drivers should drive with caution, never drive in excess of the posted speed limit, and should reduce speed when conditions warrant additional safety measures. Seatbelts must be worn at all times by the driver and all passengers. Be aware of the potential for CO poisoning while in an idling vehicle: never idle a vehicle in a closed space. Please refer to SOP #AU00012 (Getting Lost) for precautions and preventive measures, always notify the Principal Investigator when embarking on a research activity, and always travel with a buddy and carry a cellular phone.

Procedure:

If you are involved in an accident, call 9-1-1 and ask for police assistance. They will contact roadside assistance if necessary. Contact the Principle Investigator so that they are aware of the problem. Ensure that the scene is secured (e.g., do not move the vehicle or tamper with any evidence) and determine whether there are any witnesses whose contact information you can collect. If you are injured, the police will contact emergency services, and an Accident/Injury Report will need to be filed by yourself and your supervisor and submitted to Human Resources within 24 hours. See the Algoma University Accident Investigation Policy for further information.

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