



# COMMUNICATION MEMO

*Algoma U Pandemic Task Force*

2021-06-09

## **MEMO: Covid-19 Campus Updates & SaniTrakr Updates**

TO: All Employees

CC: OSSTF & OPSEU and Pandemic Taskforce

FR: Brianne Pringle, Acting Director of Human Resources

### **PHASE 1 REOPENING PROVINCIAL DIRECTIVES**

The Provincial government [announced](#) that Ontario will be entering Phase 1 of reopening on Friday June 11, 2021.

**We are pleased to announce the following operating hours for the Sault Ste. Marie campus beginning Wednesday June 16, 2021:**

**Shingwauk Hall** - Monday to Friday - 8:00 am to 6:00 pm, Saturday 1:00pm to 9:00pm  
(entrance via Z or U door)

**Convergence Center** - will be accessible via card access. If you believe you need your access updated, please contact [covid@algomau.ca](mailto:covid@algomau.ca). All employees will be required to screen in via SaniTrakr upon arrival.

**The Wishart Library** will continue curbside pickup on Tuesday, Wednesday, Thursday from 10am-3pm. Research help is available by emailing [reference@algomau.ca](mailto:reference@algomau.ca) or via the [Ask a Librarian](#) online chat service.

**IT Services/Computer labs** will continue to operate Monday to Friday from 8 a.m. to 7:30 p.m. To connect with an IT Service Desk team member, call 705-949-2301 x4450 or (888) 902-7866 during our hours of operation or start a chat session. On the IT Support portal page, search our solutions for self-serve options or submit an incident or service request.

NW203 Lab will be open and available, with capacity restrictions, during normal campus hours.

Please note that gatherings indoors will continue to be restricted but gatherings outdoors can be booked for up to a maximum of 10 people (starting June 11). Space can be booked through the [gatherings request form](#).

**Employees returning to work on campus** please work directly with your management officer/Dean's office around your schedule.

**Brampton Campus** reopening plans are currently underway and will be released shortly. All Brampton-based employees should begin to prepare to return to campus as we anticipate the gradual re-opening will start soon.

**Timmins Campus** employees are asked to continue to follow the direction of Northern College.

## **SANITRAKR SCREENING SOFTWARE UPDATES**

As of June 10, 2021 our screening software will be updated to include self-registration and password. This update is a part of the software company's obligation to keep client information confidential and strengthen its own security protocols.

Faculty and Staff will continue to use their email addresses as their login ID and will be prompted to create a unique password for their profile. There is also a "forgot password" feature to reset your password in case you do not remember it. **We do not have access to your passwords.**

If you have an Android phone, can you download the SaniTrakr app, otherwise please use this [website](#) or scan the QR code upon arrival to campus.

## **TRAVEL**

As we continue to see an encouraging drop in case counts and increase in vaccination doses, we are starting to review the restriction of travel both domestically and internationally,

with the hopes of being able to start traveling again in early fall. Should you need to travel domestically prior to the fall, please provide the request to your applicable Vice President. All requests will be reviewed on a case-by-case basis.

**DID YOU GET YOUR VACCINE? LET US KNOW AND YOU CAN WIN!**

We are encouraging a safe return to campus and with vaccinations ramping up, we are truly excited to welcome everyone back. If you received your COVID-19 vaccine, even if it's just the first dose, let us know and we will enter you in a draw for great prizes! **Up to \$1000.00 in prizes for employees!**

To learn more about the contest, [click here](#)

**COVID-19 RELATED UPDATES**

For ongoing updates, please visit Algoma U's dedicated [COVID-19 page](#).

**STAY SAFE - STAY LOCAL - STAY HOME**

**Thunderbirds protecting Thunderbirds - Thunderbirds protecting Community**

**WORK SAFE. STAY SAFE. BE SAFE**