



### **Research Assistant (Labour Market Development)**

#### **Primary Function:**

Under the direction of the NORDIK management team and Research Associate, Dr.Nusrate Aziz, the researcher will assist with research activities related to the labour force and labour market development of Northern Ontario.

#### **Responsibilities include:**

- Assist with data collection;
- Assist with revision of research implements;
- Assist with outreach to stakeholders and research participants;
- Assist with developing research ethics review submissions;
- Assist with data analysis and organization;
- Assist with writing & dissemination of research findings; and
- Attend regular supervisory and NORDIK Team meetings.

#### **Skills Preferred:**

- Strong written and oral communication skills;
- Strong interpersonal skills
- Experience in survey data analysis
- Knowledge of research methods in the social sciences
- Strong organization and time management
- Research experience preferred
- Familiarity with computer word processing, spreadsheet and presentation applications and videoconferencing applications (Google Meet, Zoom, or WebEx)
- Knowledge of Northern Ontario communities and context

#### **Qualifications:**

- Undergraduate degree (B.A., B.Sc., etc). in Economics, Community Economic and Social Development, Political Science, or related fields.

To be eligible to participate in the NOHFC Internship, individuals must:

- Be new entrants into the work force, are transitioning to a new career, or be unemployed or underemployed who are entering a new field;
- Have not previously participated in a NOHFC-funded internship;
- Be at least 18 years of age; and
- Reside, and be legally entitled to work, in Canada.

**Working Conditions:** The hours of work will be from 9:00 - 5:00 pm, Monday to Friday with some flexibility in hours.

**Location:** Sault Ste. Marie

**Salary:** \$36,400.00 per annum

**Deadline for applications:** Friday, September 30, 2022

Please send cover letter and resume addressed to Dr. Nusrate Aziz to: [hire@nordikinstitute.com](mailto:hire@nordikinstitute.com)

NORDIK Institute, 1520 Queen Street East, Sault Ste. Marie, ON P6A 2G4

[www.nordikinstitute.com](http://www.nordikinstitute.com)

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