

Open Board of Governors

Algoma University - Board of Governors
CC 201 - SSM Campus / Virtual
Apr 27, 2023 4:30 PM - 5:15 PM EDT

Table of Contents

1. CALL TO ORDER

1.1. Acknowledgement of Traditional Territories

1.2. Chair's Opening Remarks

1.3. Declarations of Conflicts of Interest

2. CONSENT AGENDA

MOTION : That all items listed under the 'Consent Agenda' be approved as recommended.

2.1. OPEN Agenda for Board Meeting.....2

BOG - 27 Apr 2023 - Open Agenda.pdf.....2

2.2. OPEN Minutes for Previous Meeting.....3

BOG - 30 Mar 2023 - Open Minutes.pdf.....3

3. REPORT FROM THE PRESIDENT - N/A

There is no President's Report for April.

4. PRESENTATIONS

4.1. Graduate Studies Update.....7

BOG - 27 Apr 2023 - Open - Board Report: Graduate Studies Update.pdf.....7

BOG - 27 Apr 2023 - Open - Graduate Studies Update Presentation.pdf.....8

4.2. 2023-24 Budget

NOTE: This will be presented live during the Board meeting.

5. BUSINESS ARISING - N/A

6. ITEMS FOR DECISION / DISCUSSION - N/A

7. NEW BUSINESS - N/A

8. INFORMATION ITEMS - N/A

9. MOVE INTO CLOSED SESSION

MOTION : That Board of Governors move into the Closed Session.

10. Break Between Open and Closed Sessions

All guests and members of the media will be excused. Any questions can be referred to Brian Leahy, Director, External Community Relations and Engagement via email at brian.leahy@algomau.ca.



Open Board of Governors

Algoma University - Board of Governors
Apr 27, 2023 at 4:30 PM EDT to Apr 27, 2023 at 5:15 PM EDT
CC 201 - SSM Campus / Virtual

Agenda

1. CALL TO ORDER **4:30 PM**

Presenter: Mike Moraca

1.1. Acknowledgement of Traditional Territories

1.2. Chair's Opening Remarks

1.3. Declarations of Conflicts of Interest

2. CONSENT AGENDA **4:33 PM**

Presenter: Mike Moraca

MOTION: That all items listed under the 'Consent Agenda' be approved as recommended.

2.1. OPEN Agenda for Board Meeting

2.2. OPEN Minutes for Previous Meeting

3. REPORT FROM THE PRESIDENT - N/A

There is no President's Report for April.

4. PRESENTATIONS

4.1. Graduate Studies Update **4:35 PM**

Presenter: Michele Piercey-Normore

4.2. 2023-24 Budget **4:50 PM**

Presenters: Shannon Brooks, Kramer Rousseau

NOTE: This will be presented live during the Board meeting.

5. BUSINESS ARISING - N/A

6. ITEMS FOR DECISION / DISCUSSION - N/A

7. NEW BUSINESS - N/A

8. INFORMATION ITEMS - N/A

9. MOVE INTO CLOSED SESSION **5:05 PM**

Presenter: Mike Moraca

MOTION: That Board of Governors move into the Closed Session.

10. Break Between Open and Closed Sessions

All guests and members of the media will be excused. Any questions can be referred to Brian Leahy, Director, External Community Relations and Engagement via email at brian.leahy@algomau.ca.

Open Board of Governors Minutes

Algoma University - Board of Governors
Mar 30, 2023 at 4:30 PM EDT
@ CC 201 - SSM Campus / Virtual

Attendance

Present:

Members: Arjun Batra (remote), Robert Battisti, Melanie Borowicz-Sibenik (remote), Cecilia Bruno, Paul Dupuis, Sonja Kosuta (remote), Kelli-Ann Lemieux (remote), Rose Linklater, Dionisio Nyaga, Jake Pastore, Taylor Sayers (remote), Nina Trudeau (remote), Mario Turco, Asima Vezina, Tim van Weerden


Guests: Shannon Brooks, Craig Fowler, Michele Piercey-Normore, Paul Quesnele, Kramer Rousseau (remote), Mary Wabano-McKay

Absent:

Members: Mike Moraca, Elaine Pitcher, Hugh Stevenson, Shannon Taylor

Member Regrets Received in Advance: Mike Moraca, Elaine Pitcher, Hugh Stevenson, Shannon Taylor

1. CALL TO ORDER

 Campus Map - 2022-23 Board of Governors - CC201 Boardroom.pdf

Meeting was called to order at 4:32pm by Chancellor Mario Turco who stepped in as meeting chair in the absence of the Board Chair and Vice-Chair.

1.1. Acknowledgement of Traditional Territories (Presenters: Kelli-Ann Lemieux)

External Governor Kelli-Ann Lemieux provided a personalized Land Acknowledgement.

1.2. Chair's Opening Remarks

M. Turco provided opening remarks, welcoming the Governors and guests from the media. He reflected on his attendance at the Student Athletics Awards Celebration and congratulated T. van Weerden, AUSU Member on the Board of Governors, for receiving four awards at the event.

1.3. Declarations of Conflicts of Interest

None declared.


2. CONSENT AGENDA

Motion:

That all items listed under the 'Consent Agenda' be approved as recommended.

Motion moved by Jake Pastore and motion seconded by Paul Dupuis. Carried.

2.1. OPEN Agenda for Board Meeting

 BOG - 30 Mar 2023 - Open Agenda.pdf

2.2. OPEN Minutes for Previous Meeting

 BOG - 26 Jan 2023 - Open Board of Governors Minutes.pdf

3. REPORT FROM THE PRESIDENT (Presenters: Asima Vezina)

[Simple Booklet Version](#)

 BOG - 30 Mar 2023 - President's Report March 2023.pdf

A. Vezina provided an overview of the March 2023 President's Report highlighting progress made in the strategic planning process, progress on the master's programming expansion, Mukwa Waakaa'igan project, the Collaborative Agreements with the Northern Ontario School of Medicine University and Shingwauk Kinoomaage Gamig to name a few. She also highlighted a few accomplishments in each of the six strategic priority areas as well.

The Board thanked the President for the leadership shown through this report highlighting efforts of the faculty, staff, and students as it contributed to the continued success of the university. Governors spoke to their feedback that the community is recognizing the great work of the Algoma University, and acknowledged the leadership across the organization.


4. PRESENTATIONS - N/A

5. BUSINESS ARISING - N/A

D. Nyaga joined the meeting at 4:48pm. T. Sayers joined the meeting at 4:54pm.

6. ITEMS FOR DECISION / DISCUSSION

6.1. Policies for Approval (Presenters: Shannon Brooks)

 BOG - 30 Mar 2023 - Open - Policies for Approval: Signature Authority Policy and International Student Refund Policy.pdf

S. Brooks provided a brief overview of the briefing note. With respect to the Signature Authority Policy, she highlighted the processes involved in arriving at the final version, including reviewing comparators across the sector, budgeting and forecasts, applicable legislation, and assessment of risks and risk profiles. For the International Student Refund Policy, she advised that the policy existed in a number of places but there was a desire to consolidate this into one main policy that would formalize rules under which international student withdrawals and refunds may be made. This involved extensive legal review to ensure compliance with legislation and assessment of risk management. The Board inquired about whether there was consistency in signing authority across the sector, to which management advised that there was no consistent model, however, sector practices were used as a guiding principle and the finance department reviewed where the comparator organizations' signing authority limits fit with respect to their expenditure patterns in order to develop a framework to use for developing Algoma University's policy. The Board also discussed how this policy was reviewed and discussed at multiple meetings at the Risk and Finance Committee and it was determined that given the growth of the university, adequate updates were necessary. Additionally, the Board inquired about the procedures in place for international student refunds in the situation wherein VISAs are not readily available to students, to which management advised that the student's acceptance would be deferred to the next semester, and if a VISA is declined, there is a specific process for a full refund less an administrative fee. Management also noted a recent situation at an Ontario college wherein issues arose in these areas, and went on to advise that the policy was written in a way to ensure students' interests were protected.

6.1.1. Signature Authority Policy (Presenters: Shannon Brooks)

Motion:

That the Board of Governors approves the Signature Authority Policy.

Motion moved by Robert Battisti and motion seconded by Dionisio Nyaga.
Carried.

6.1.2. International Student Refund Policy

Motion:


That the Board of Governors approves the International Student Refund Policy.

Motion moved by Jake Pastore and motion seconded by Dionisio Nyaga. Carried.

7. NEW BUSINESS - N/A

8. INFORMATION ITEMS

8.1. Internal Unaudited Financial Statements as of December 31, 2022

 BOG - 30 Mar 2023 - Open - Financial Performance: December 2022 Internal Financial Statements.pdf

8.2. Questions on Information Items

None.

9. MOVE TO CLOSED SESSION

Motion:

That Board of Governors move into Closed Session.

Motion moved by Robert Battisti and motion seconded by Rose Linklater. Carried.



Graduate Studies At Algoma University

OPEN AGENDA

Meeting Date: April 27, 2023
Action: Information

PREPARED BY:

Dr. Michele Piercey-Normore, Vice President Academic and Research
Dr. István Imre, Associate Vice President Academic and Acting Academic Dean,
Humanities, Social Sciences and Cross Cultural Studies

PURPOSE OF REPORT

This report provides the Board with the vision, governance, implementation, enrolment and budget details of the Graduate Studies at Algoma University

RELATED DOCUMENTS

1. Graduate Studies At Algoma University

STRATEGIC PRIORITY ALIGNMENT

Priority 2: Vibrant Programs - An integrated suite of academic programming that is current, relevant, attractive, and aligned with students' expectations.

BACKGROUND

To provide a comprehensive update on the creation of a structured policy and procedure framework in support of graduate studies programming at Algoma University.

CURRENT STATUS

As described in the above presentation, the virtual home, governance and policy/procedure framework on graduate studies has been created. We have two graduate programs scheduled to start in September 2023, with another two in progress and scheduled to start in September 2024.

FUTURE STATUS

Beyond the four masters programs scheduled to start within the next 1.5 years, Algoma University will continue working on a select suite of additional masters and even a small number of doctoral programs in the near future.

ACTION

Information item, no action required (other than the separate matter of approving graduate tuition amounts for the programs starting in September 2023).



Graduate Studies at Algoma University

**Presentation to the Board of Governors
April 27, 2023**



Presentation Overview

- Graduate Studies at Algoma University
- A vision for Graduate Studies at Algoma University
- Governance and organizational structure of Graduate Studies
- Development of Graduate Studies and first programs
- Graduate Studies - preparing for implementation
- Future graduate programs
- Projected enrollment and budget
- Acknowledgements



Graduate Studies at Algoma University

2021-2026 Academic Plan:

- **3A** The University will create and deliver in-demand Master's level programs in at least three academic disciplines.
 - **i) Action:** Create and fund appropriate structures to implement and oversee policies and processes related to graduate programming and graduate students, and to support the academic units offering graduate studies.

2021-2023 Strategic Plan Extension:

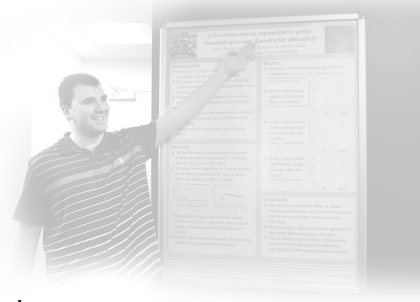
- **Objective 2: Vibrant Programs:** An integrated suite of academic programming that is current, relevant, attractive, and aligned with students' expectations.
 - **Objective 2.3:** Algoma University has an integrated suite of relevant programming that is linked to the broader community
 - Develop a relevant suite of contemporary and demand-based master's degrees and interdisciplinary master's degrees



A vision for Graduate Studies at Algoma University

Community integrated scholarship with co-developed programs and research projects that solve problems and build long-lasting relationships

- Advance research and experiential learning opportunities for students
- Engage community members and agencies through co-creation of research projects
- Build stronger relationships and integrate our programs with communities
- Inspire careers through transition of undergraduate into graduate degrees, enabling students to prosper at Algoma University
- Increase the Institution's reputation, locally, provincially, nationally and internationally
- Provide improved job prospects and career networks for graduates
- Increase the number of Highly Qualified Personnel (HQP) for Canada
- Enhance more meaningful research output of faculty and the University



Governance and organizational structure of Graduate Studies

Current: While under development, the Graduate Studies Office (GSO) is under the leadership of AVP Academic.

GSO governance:

- Algoma University Graduate Council (AU Graduate Officers, Deans, Registrar, AVPA as Chair)
- Discipline specific Graduate Officers (determined as each graduate program begins)
- Graduate Studies Office:
 - Graduate Admissions and Support Specialist
 - Graduate Studies Assistant
 - Others (student supports dedicated to graduate students, awards and scholarships, professional development support for faculty and students, external liaisons (community and industry))

Future planning: Closely align with research in a new “Office of Research and Graduate Studies”.

- Dean/Director of Graduate Studies
- Additional staff





Development of Graduate Studies and first programs

August 2022

Nov 2022

Jan 2023

Portal open for applications

Sept 2023



Development of GSO policies and regulations

Initiation

- Graduate Officers (Biology & Computer Science)
 AU Graduate Council (AUGC) activated:
- Deans
 - University Registrar
 - Graduate Officers
 - AVPA (Chair)

- Approval of GSO policies, procedures and regulations:
- AUGC
 - Senate
- Posting of two staff positions
 Website launched

- First intake for two programs:
- MSc - Biology (2 year thesis)
 - MCS - Computer Science (one year course-based)



Graduate Studies – preparing for implementation

Preparing for implementation:

- Created 29 policies, processes and other governance documents
- Proposed draft tuition for domestic/international students:
 - MSc Biology = \$8,700/\$22,500
 - MCS = \$8,900/\$23,000
- The first iteration of the [graduate website](#) went live on March 21, 2023

MSc Biology and MCS remaining approvals:

- Recommendations from the Ontario Universities Council on Quality Assurance (OUCQA) on the MSc Biology and MCS programs have been addressed and returned on March 27, 2023
- Program funding application submission to the Minister of Colleges and Universities is in progress





Future graduate programs

Campus	First intake - Sept 2023	First intake - Sept 2024	Future intakes
Sault Ste Marie campus	<p>MSc Biology (2 year thesis)</p> <p>MCS: Master of Computer Science & Technology (1 year course-based)</p>	<p>MBE: Masters in Business and Economics</p> <p>MSc COSC: Master of Science in Computer Science (2 year thesis-based)</p> <p>MSW: Masters of Social Work (Mental health focus)</p>	<p>MBA: Masters in Business Administration</p> <p>Masters in Health science/Mental Health & Wellness (multidisciplinary – Biology, Psychology, Social Work, and Sociology)</p> <p>Masters in Clinical Psychology: In discussion (Lead = Teryn Bruni)</p> <p>PhD: Transdisciplinary between AU and Columbia (Lead Sheila Gruner)</p>
Brampton campus	<p>MCS: Master of Computer Science & Technology (1 year course-based)</p>	<p>MBE: Masters in Business and Economics</p> <p>MSc COSC: Master of Science in Computer Science (2 year thesis-based)</p> <p>MSW: Masters of Social Work (Mental health focus)</p>	<p>MBA: Masters in Business Administration</p> <p>Masters in Health science/Mental Health & Wellness (multidisciplinary – Biology, Psychology, Social Work, and Sociology)</p> <p>Masters in Clinical Psychology: In discussion (Lead = Teryn Bruni)</p>
Timmins campus	<p>MCS: Master of Computer Science & Technology (1 year course-based)</p>	<p>MBE: Masters in Business and Economics</p> <p>MSc COSC: Master of Science in Computer Science (2 year thesis-based)</p> <p>MSW: Masters of Social Work (Mental health focus)</p>	

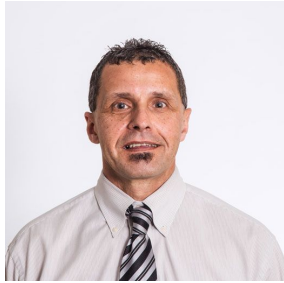




Enrollment By Campus (Brampton/Sault Ste Marie/Timmins)

Program	2023/24			2024/25			2025/26		
	Enrol (B/S/T)	Revenue	Direct expense	Enrol (B/S/T)	Revenue	Direct expense	Enrol (B/S/T)	Revenue	Direct expense
MSc Biology (9:1 dom:Int) (thesis)	0/10/0	\$157,014	\$149,455	0/13/0	\$202,102	\$183,565	0/15/0	\$202,102	\$183,565
MCS: Master of Computer Science & Technology (2:7 dom:Int) (course)	15/10/5	\$620,696	\$397,294	45/30/15 (3 intakes)	\$1,862,088	\$1,191,883	60/30/10 (3 intakes)	\$3,098,799	\$1,440,510
MBE: Masters in Business and Economics (1:3 dom:Int) (course)				10/15/5	\$597,294	\$500,483	10/15/5	\$597,294	\$500,483
MSc COSC: Master of Science in Computer Science (4:6 dom:Int) (thesis)				5/4/1	\$194,417	\$174,060	7/5/1	\$254,147	\$217,950
MSW: Masters of Social Work (Mental health focus) (8:2 dom:Int) (course)				10/15/5	\$499,005	\$432,443	10/15/5	\$499,005	\$432,443
MBA: Masters in Business Administration (1:9 dom:Int) (course)							15/10/5	\$700,738	\$549,700
Masters in Health science/Mental Health & Wellness (9:1 dom:Int) (course)							20/10/0	\$477,943	\$419,530
Masters in Clinical Psychology (Lead Teryn Bruni) (9:1 dom:Int) (thesis)							5/5/0	\$157,014	\$149,455
PhD: Transdisciplinary between AU and Columbia (Lead Sheila Gruner) (5:5 dom:Int)							0/10/0	\$183,897	\$278,475
Totals	15/20/5 =40	\$777,710	\$546,749	70/77/31 =173	\$3,354,906	\$2,482,434	127/115/26 =272	\$6,170,939	\$4,172,111

Acknowledgements



David Marasco
Former University Registrar



Dr. István Imre
AVP Academic and Chair



Dr. Donna Rogers
Consultant



Sarah Walker
Executive Lead, Academic
Special Projects

Policy development advice: Jane Omollo, Dr. Vivian Jiménez-Estrada

Faculty and staff: Brittany Paat, AU Graduate Council (J. Foote, M. Garcia-Ruiz, K. Scullion, M. Twiss, W. Wei, I. Imre)





Questions

THANK YOU